

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
Thursday, March 18, 2010

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:07 AM, Thursday, March 18, 2010, at the Clermont County Engineer's Shared Conference Room, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: David L. Spinney, Chair
Pat Manger, Vice Chair
Steve Wharton, Secretary/Treasurer
Larry Fronk, Member
Cory Wright, Member

Other Guests:

Karen Swartz, Commissioners Office	Dion Conner, CDS
Andy Johns, Planning Department	Cindy Wallace, Transystems
Rusty Schuermann, Legal Counsel	Babsi Arn, KZF
Craig Stephenson, CCEO	Gerard Berding, GJBSI
Wayne Bastin, Bastin & Company	Mary Ann Lefker, Village of Willamsburg
Dennis Jennings, Palmer	Katie Dillenburg, Bayer Becker
Karl Schultz, Miami Township	Jacqueline Harman, Stantec
Bob Koehler, OKI	Ted Hubbard, Hamilton County
Ron Roberts, Roberts Engineering	Bill Brayshaw, Hamilton County
Slaye Levin, Roberts Engineering	Jennifer Kunz, TEC Engineering
Deb Osborne, ENTRAN	Susan Daniels, Transystems
Nathan Moore, Kleingers & Assoc.	Nathan Moore, Kleingers & Associates
Rick Evans, Henderson & Bodwell	Steve Boregman, HDR
Keith Smith, ODOT	Frank Aransky, American Structurepoint
David Wormald, URS	Mike Ciotola, ME
Lyle Bloom, CCWRD	Steven Shadix, Entran
Abbot Thayer, Peck Shaffer	Rick Evans, Henderson & Bodwell
John Offenberger, Northwest Consultants	Scott Campbell, EMH&T
Norma Lawrence, American Structurepoint	Steve Johnson, Resource Int.
Mike Sewell, GS&P	

B. Approval of Minutes....Held

C. Transportation Improvement Projects Progress Updates

- 1. OKI/ICC Update** – Larry Fronk thanked Nathan Moore, Kleingers & Assoc. for presenting the SR 28 Corridor Study at the OKI meeting. Mr. Fronk noted that the presentation was well received by members of the committee. Bob Koehler, OKI, noted that all action relative to Clermont County was approved by the Board. The TIP Administrative Modification #24 was adopted and the RTIP was modified to include the projects for the Jobs for Main Street (JFMS). Mr. Koehler noted that the funding for JFMS is unpredictable at this time. Mr. Koehler also noted that projects for STP/CMAQ funding need to be submitted by April 1, 2010, information is located on the OKI website.

2. **Eastern Corridor TDM** – Steve Wharton noted that monthly reports were provided to the Board previously and the project is progressing in a timely manner. HNTB has completed the land use and the baseline model will be completed soon. Ted Hubbard, Hamilton County, advised that ODOT has agreed to a rail study by HDR for the Eastern Corridor. Mr. Wharton noted the need to reapply the REMI model to highlight the economic benefit of the project. Discussion was held on a presentation at the Statehouse on the bike path. Mr. Hubbard noted that he informed the Statehouse Committee Members of the benefits of the multi-model project. Steve Bergman, HDR, noted that HDR will do a business case assessment for the value of commuter rail. Keith Smith, ODOT, noted that contracts for the projects are pending with the ODOT Director for authorization.
3. **Eastern Corridor Segment IVa** – Susan Daniels, TranSystems, is awaiting comments from the County Engineer and has received verbal comments from Jay Hamilton. Ms. Daniels should have the preliminary plans completed next week. Mr. Wharton thanked ODOT for their assistance with the TIP Amendment for the FY08/FY09 earmarks into Segment IVa Project. The other earmark will be used for the Eastgate North Frontage Road Project.
4. **IR-275/SR 32 Interchange** – Keith Smith, ODOT, reported that the project is on schedule and Stage II plans are due on May 1. Mr. Smith noted that he should know today regarding the TRAC application for additional funding and if Phase II can be pushed into Phase I.
5. **Eastgate North Frontage Road** – Mr. Wharton advised that the TID and ODOT still need to coordinate and finalize who is buying what property, finalize the scope and draft a TIP amendment.
6. **Wolfpen-Pleasant Hill Road Improvements** – Craig Stephenson reported that right-of-way appraisal work should be completed next week. Pole relocation will begin in September. Most of the property acquisition for the project are very small easements.
7. **Business 28 - Phase 1 Improvements** – Craig Stephenson, CCEO, reported that relocation of utilities has been worked out with Cincinnati Bell. Work will begin soon on the fiber optic relocation and will be completed in two months. Plans were changed for the storm water drainage. Right of way acquisition is going well and should be completed in July. Duke Energy will begin their relocation.
8. **SR 28 (I-275 to Castleberry)** – Craig Stephenson reported that Andy Shahan with LJB, has submitted plans and will proceed after disposition from ODOT. Mr. Stephenson received the proposal from ME for the appraisal tasks. Further work is still needed for the private drive within the project. Keith Smith, ODOT, noted that the ramp project is on schedule with Stage 1 plans due tomorrow.
9. **Clough Pike Improvements** – Dave Wormald, URS, reported that they are reviewing waterlines within the project area and site visits are being done. Stage 2 plans are due April 1st. The sidewalk issue is still being discussed and will require further review with the Union Township Officials.
10. **Stonelick-Williams Corner Covered Bridge** – Craig Stephenson reported that they are working on the contract modification to authorize Steps 5 through 8 with ODOT.
11. **US 50 Improvements** – Craig Stephenson reported that the vacant structures will be demolished on March 22nd and clean up should conclude within two weeks. The permit for the project is expected to be received soon and the project will be bid by Clermont County.
12. **SR 32 East** – Mike Ciotola, ME, reported that cooperation with the Village of Mt. Orab is progressing well. Mr. Wharton noted that a project meeting will need to be held with ODOT Districts 8 & 9 to discuss project along with local state representatives. Mr.

Wharton noted that an agreement will need to be developed to develop the corridor. Mr. Spinney noted that he would discuss this item with the legislators at a meeting on Monday.

13. **Tina Drive Extension** – Scott Campbell, EMH&T, advised that the open house was held on February 24th and that comments are still coming in. They are currently working on alternatives. Mr. Wharton noted the tight timeline to maintain funding for this project. The clean slate approach for this project was well received. Mr. Manger noted that he met with property owners last week and that relocation issues with development is moving along.
14. **Aicholtz Connector** – Deb Osborne, ENTRAN, advised that she hasn't received any comments from the technical memo submitted to ODOT. Keith Smith, ODOT, stated that feedback should be received this week. Steven Shadix, Entran, advised that they are doing a green infrastructure plan on storm water. Meetings will be held with County Officials regarding updating the regulations.
15. **SR450 Improvements** – Mike Ciotola, ME, stated that they are working on the environmental document for the project. They are awaiting comments from ODOT and will then proceed with final design.
16. **US50/SR131 & Milford Parkway/Chamber Drive** – Katie Dillenburger, Bayer Becker, advised that the environmental work is completed and the traffic analysis is pending. Mr. Wharton and Mr. Manger met with a subcommittee in Milford and have drafted an intergovernmental agreement with the City of Milford. The City of Milford is interested in the interchange issues and overall they like the concept and set up of the TID.
17. **US50/SR450/Eastman Drive Improvements** – Ron Roberts, Roberts Engineering, stated that he needs traffic impacts from other projects and the surveying should be done next week. Mr. Wharton advised that a gateway design is desired by a group of owners in the Park 50 complex. Keith Smith, ODOT, stated that he would check to see if the island in the easement area could be accrued to be used for the gateway signage. Mr. Wharton noted that open space requirements need to be clarified.
18. **SR 28 Improvements (Branch Hill-Guinea to SR 48)** - Nathan Moore, Kleingers & Associates, presented their access management plans for the project at the last OKI meeting. The detailed master plan will be completed next week.
19. **SR 28/Branch Hill-Guinea Intersection Improvements:** Nathan Moore, Kleingers & Associates, reported that alternatives at Woodville Pike are due in Mid-April. Mr. Stephenson noted that ODOT has projects that are dovetailing into TID Projects so we need to work with them to ensure the projects merge well.
20. **ITS Development** – Mr. Wharton advised that there is action for consideration for the Board to make this a new project. This project qualifies for OKI funding so the TID will be applying for that source of funding to cover the project estimated costs of \$1.6 million. Benefits of the project include traffic modeling and traffic counts.

D. Financial Items

Monthly Financial Report - Mr. Wharton reviewed the financial report and checks written.

Motion by Mr. Manger, seconded by Mr. Fronk, to accept the monthly financial report as submitted, upon roll call, vote, carried with members present voting aye.

E. New Business

- 1. Resolution Number 2010-03, A Resolution Authorizing the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to prepare and execute an agreement with IRG Batavia I, LLC relating to the donation of the Real Property to the CCTID related rehabilitation, repair and construction of roadway improvements of James E. Sauls Drive, in proximity of the Ford Batavia Transmission Facility site.**

Motion by Mr. Manger, seconded by Mr. Wright, to a Resolution Authorizing the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to prepare and execute an agreement with IRG Batavia I, LLC relating to the donation of the Real Property to the CCTID related rehabilitation, repair and construction of roadway improvements of James E. Sauls Drive, in proximity of the Ford Batavia Transmission Facility site as submitted, and upon roll call vote, carried with members present voting aye.

- 2. Resolution Number 2010-04, A Resolution Authorizing the issuance and sale of CCTID Series 2010 Roadway Improvement Revenue Bonds, in an amount not to exceed \$5,927,000, and authorizing execution of First Supplemental Trust Agreement and other appropriate agreements and instruments, and authorizing other actions necessary in conjunction therewith.**

Motion by Mr. Fronk, seconded by Mr. Manger, to a Resolution Authorizing the issuance and sale of CCTID Series 2010 Roadway Improvement Revenue Bonds, in an amount not to exceed \$5,927,000, and authorizing execution of First Supplemental Trust Agreement and other appropriate agreements and instruments, and authorizing other actions necessary in conjunction therewith, as submitted, and upon roll call vote, carried with members present voting aye.

- 3. Resolution Number 2010-05, A Resolution designating Intelligent Traffic System (ITS) Development Project as a transportation improvement project of the CCTID, pursuant to ORC§5540.03(A)(4).**

Motion by Mr. Wright, seconded by Mr. Fronk, to a Resolution designating Intelligent Traffic System (ITS) Development Project as a transportation improvement project of the CCTID, pursuant to ORC§5540.03(A)(4), as submitted, and upon roll call vote, carried with members present voting aye.

- 4. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2010-03 with Gresham Smith & Partners in an amount not to exceed \$15,060.00 for consulting services as required by CCTID relating to OKI CMAQ funding applications for ITS.**

Motion by Mr. Manger, seconded by Mr. Fronk, to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2010-03 with Gresham Smith & Partners in an amount not to exceed \$15,060.00 for consulting services as required by CCTID relating to OKI CMAQ funding applications for ITS, as submitted, and upon roll call vote, carried with members present voting aye.

- 5. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2010-04 with Bayer & Becker, Inc. in an amount not to exceed \$10,110.00 for consulting services as required by CCTID relating to OKI funding applications for the US50/SR131/Milford Parkway/Chamber Drive Improvements.**

Motion by Mr. Fronk, seconded by Mr. Manger, to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2010-04 with Bayer & Becker, Inc. in an amount not to exceed \$10,110.00 for consulting

services as required by CCTID relating to OKI funding applications for the US50/SR131/Milford Parkway/Chamber Drive Improvements, as submitted, and upon roll call vote, carried with members present voting aye.

6. **Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2010-05 with TEC Engineering, Inc. (TEC) in an amount not to exceed \$36,500.00 for consulting services for Eastgate Area Traffic Signal System Optimization Analysis & Design.**

Motion by Mr. Manger, seconded by Mr. Fronk, to approve an Amendment to the January 8, 2010 Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2010-05 with TEC Engineering, Inc. (TEC) in an amount not to exceed \$36,500.00 for consulting services for Eastgate Area Traffic Signal System Optimization Analysis & Design, as submitted, and upon roll call vote, carried with members present voting aye.

7. **Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 05 to Consulting Agreement 2007-02, dated September 14, 2007 with GSP/OH, Inc., an affiliate of Gresham Smith and Partners, to increase the Contract Price by \$17,205.00 for performance of additional surveying services to be performed by G.L. Berding under the Agreement as part of the Wolfpen-Pleasant Hill Road Improvements, (PID 82139) and related improvements, making the new adjusted contract price \$529,085.00 with an increase in the contract time to December 28, 2011.**

Motion by Mr. Fronk, seconded by Mr. Manger, to Amend the January 8, 2010 Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 05 to Consulting Agreement 2007-02, dated September 14, 2007 with GSP/OH, Inc., an affiliate of Gresham Smith and Partners, to increase the Contract Price by \$17,205.00 for performance of additional surveying services to be performed by G.L. Berding under the Agreement as part of the Wolfpen-Pleasant Hill Road Improvements, (PID 82139) and related improvements, making the new adjusted contract price \$529,085.00 with an increase in the contract time to December 28, 2011, as submitted, and upon roll call vote, carried with members present voting aye.

8. **Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 05 to Consultant Agreement 2007-03 with Burgess & Niple Inc. for Business 28 Phase I Improvements (PID 79111) and related improvements, increasing the contract amount by \$ 12,200, with a new not to exceed amount under the agreement of \$341,953 without any attendant increase in contract time.**

Motion by Mr. Spinney, seconded by Mr. Manger, to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 05 to Consultant Agreement 2007-03 with Burgess & Niple Inc. for Business 28 Phase I Improvements (PID 79111) and related improvements, increasing the contract amount by \$ 12,200, with a new not to exceed amount under the agreement of \$341,953 without any attendant increase in contract time , as submitted, and upon roll call vote, carried with members present voting aye

9. **Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to file application with OKI due on April 1, 2010 for additional funding for Clermont County Transportation Projects.**

Motion by Mr. Spinney, seconded by Mr. Manger, to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to file application with OKI due on April 1, 2010 for additional funding for Clermont County Transportation Projects , as submitted, and upon roll call vote, carried with members present voting aye

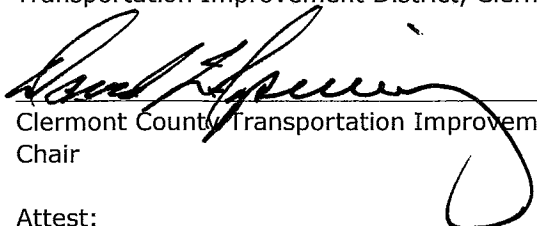
F. Upcoming Meeting Schedule

Next Regular meeting: April 9, 2010 at 9:00 A.M.
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, OH 45103


G. Adjournment

Motion by Mr. Manger, seconded by Mr. Wright, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 9th day of April, 2010.


Clermont County Transportation Improvement District
Chair

Attest:


Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Frank

Seconded by: Manger